



Government of India  
Department of Atomic Energy  
**Heavy Water Board**  
Vikram Sarabhai Bhavan, 4th floor, Anushaktinagar, Mumbai - 400 094.

**ADVT NO. HWB/2/2015**

**LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS 15.10.2015 UPTO 2400 HRS.**

**“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMAN CANDIDATES ARE ENCOURAGED TO APPLY”**

**ONLINE** applications are invited from eligible candidates for appointment to the following posts in various Heavy Water Board / Heavy Water Plants and various units of Department of Atomic Energy located in various parts of India.

**SCIENTIFIC OFFICER/C (MEDICAL - GENERAL MEDICINE) - “Group A, Gazetted”.**

<b>NO.OF POSTS</b>	<b>1 (UR) for HWP Manuguru, Telangana. 2 (UR) anticipated vacancies at HWP Tuticorin, Tamil Nadu. (Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION</b>	<b>: M.B.B.S. + relevant Post Graduate Diploma including D.R.M or equivalent. <u>OR</u> M.B.B.S. with One Year Experience.</b>
<b>NOTE :</b>	<b>1) Mandatory Internship will not be counted as experience. 2) Candidates with Institutional experience after obtaining registration as Medical Officer will be given preference (Not applicable for MBBS+ Post Graduate Diploma Candidates). 3) In case of M.B.B.S., the candidates with one year experience may be considered for an additional increment at the time of recruitment.</b>
<b>Age Limit</b>	<b>Maximum 30 years as on 01.08.2015. Upper age limit is relaxable for a period of 5 years for Central Govt. Civilian Employees having 3 years regular service in same line or allied cadre.</b>
<b>Pay Band</b>	<b>₹ 15600-39100 + Grade Pay ₹ 5400 (PB-3) + Non Practicing Allowance. (Total Emoluments including Dearness Allowance and NPA will be ₹ 49,980/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)</b>
<b>Mode of Selection</b>	<b>Selection will be made on the basis of Screening Test / Personal Interview.</b>

**NURSE/A - “Group B, Non-Gazetted”.**

<b>NO.OF POSTS</b>	<b>1 Female Nurse (UR) for HWP Manuguru, Telangana. 2 Male Nurse (UR) for HWP Manuguru, Telangana. (Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION :</b>	<b><u>FEMALE NURSE</u> : HSC / XII Standard and Diploma in Nursing &amp; Mid-wifery (3 years Course) + Registration as “A” Grade Nurse or B.Sc. (Nursing). <u>MALE NURSE</u> : Nursing ‘A’ Certificate with 3 years experience in Hospital or Nursing Assistant Class III &amp; above from the Armed Forces.</b>

<b>Note</b>	Candidates possessing <b>Degree in Nursing</b> may also be considered for recruitment for the above posts. Such candidates may be considered for awarding <b>2 Additional Increments</b> at the time of recruitment.
<b>Age Limit</b>	Maximum 30 years as on 01.08.2015. Upper age limit is relaxable for a period of 5 years for Central Govt. Civilian Employees having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 9300-34800 + Grade Pay ₹ 4600 (PB-2). (Total Emoluments including Dearness Allowance will be ₹ 36,508/- p.m. In addition House Rent Allowance, Transport Allowance, Patient Care Allowance, Shift Allowance, Uniform Allowance etc. are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Screening Test / Personal Interview.

**SCIENTIFIC ASSISTANT/B (LIBRARY) - "Group B, Non-Gazetted".**

<b>NO.OF POSTS</b>	<b>1 (OBC) anticipated vacancy at HWP Manuguru, Telangana.</b> <b>(Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION</b>	: B.Sc. with a minimum of 60% marks in aggregate + one year Diploma in Library Science with 60% marks OR Bachelor of Library Science with a minimum of 60% marks.
<b>Age Limit</b>	Maximum 30 years as on 01.08.2015. Upper age limit is relaxable upto 3 years for OBC candidates. Further relaxable for a period of 5 years for Central Govt. Civilian Employees (OBC) having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 9300-34800 + Grade Pay ₹ 4200 (PB-2). (Total Emoluments including Dearness Allowance will be ₹ 28,755/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Screening Test / Personal Interview.

**PHARMACIST/C - "Group B, Non-Gazetted".**

<b>NO.OF POSTS</b>	<b>1 (OBC) anticipated vacancy at HWP Manuguru, Telangana.</b> <b>(Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION</b>	: HSC (10+2) + 2 years Diploma in Pharmacy + 6 months Training in Pharmacy + Registration as Pharmacist with Central or State Pharmacy Council.
<b>EXPERIENCE</b>	: Number of years of relevant experience after obtaining requisite qualification : 9 Years.
<b>Age Limit</b>	Maximum 30 years as on 01.08.2015. Upper age limit is relaxable upto 3 years for OBC candidates. Further relaxable upto 38 years to Central Govt. Civilian Employees (OBC) having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 9300-34800 + Grade Pay ₹ 4200 (PB-2). (Total Emoluments including Dearness Allowance will be ₹ 28,755/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Screening Test / Personal Interview.

**STENOGRAPHER GRADE-II - "Group B, Non-Gazetted".**

<b>NO.OF POSTS</b>	<b>2 (UR) for HWP Tuticorin, Tamil Nadu. 1 (UR) for RRCAT, Indore. (Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</b>
<b>QUALIFICATION</b>	i) Matriculation or equivalent. ii) Minimum speed of 100 wpm in English Shorthand and 45 wpm in English Typewriting.
<b>Age Limit</b>	Maximum 27 years as on 01.08.2015. Upper age limit is relaxable for a period of 5 years for Central Govt. Civilian Employees having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 9300-34800 + Grade Pay ₹ 4200 (PB-2). (Total Emoluments including Dearness Allowance will be ₹ 28,755/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Written Examination, Stenography Test / Typing Test (on Computer) in English and Personal Interview.

**STENOGRAPHER GRADE-III - "Group C, Non-Gazetted".**

<b>NO.OF POSTS</b>	<b>2 (OBC-1 &amp; ST-1) for HWB (Central Office), Mumbai. 1 (UR) for HWP Manuguru, Telangana. 1 (UR) anticipated vacancy at HWP Manuguru, Telangana. 1 (UR) for HWP (Kota), Rajasthan. 2 (UR-1 &amp; OBC-1) for HWP Tuticorin, Tamil Nadu. 1 (UR) anticipated vacancy at HWP Tuticorin, Tamil Nadu. 4 (UR-3 &amp; SC-1) for AERB, Mumbai. 6 (OBC-5 &amp; ST-1) for DAE Secretariat, Mumbai. 3 (UR) for RRCAT, Indore. (Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan) or any unit under Department of Atomic Energy.</b>
<b>QUALIFICATION</b>	i) Matriculation or equivalent with minimum 50% marks. ii) Minimum speed of 80 wpm in English Stenography. iii) Typing speed in English of 30 words per minute.
<b>Age Limit</b>	Maximum 30 years as on 01.08.2015. Upper age limit is relaxable upto 3 years for OBC candidates and 5 years for SC/ST candidates. Further relaxable upto 40 years to Central Govt. Civilian Employees having 3 years regular service in same line or allied cadre (40 Years for UR, 43 Years for OBC and 45 Years for SC/ST candidates).
<b>Pay Band</b>	₹ 5200-20200 + Grade Pay ₹ 2400 (PB-1). (Total Emoluments including Dearness Allowance will be ₹ 21,108/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Written Examination, Stenography Test / Typing Test (on Computer) in English and Personal Interview.

## UPPER DIVISION CLERK

<b>NO.OF POSTS</b>	<p>2 (UR) for HWP Manuguru, Telangana. 1 (UR) for HWP Tuticorin, Tamil Nadu. 1 (ST) for HWP Kota, Rajasthan. 2 (UR) for HWP Talcher, Orissa. <b>Anticipated Vacancies :</b> 2 (UR-1 &amp; OBC-1) for HWB (C.O.), Mumbai. 3(UR) - One each for HWP (Manuguru/Tuticorin/Kota). 2 (UR-1 &amp; OBC-1) for HWP (Talcher).</p> <p>(Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan) or any unit under Department of Atomic Energy.</p>
<b>QUALIFICATION</b>	: A Degree in Arts, Science or Commerce of recognised University or equivalent with an aggregate of 50% Marks.
<b>DESIRABLE</b>	1. Minimum speed of 30 w.p.m. in English Typewriting. 2. Knowledge of Computer Data Processing.
<b>Age Limit</b>	Maximum 27 years as on 01.08.2015. Upper age limit is relaxable upto 40 years to Central Govt. Civilian Employees having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 5200-20200 + Grade Pay ₹ 2400 (PB-1). (Total Emoluments including Dearness Allowance will be ₹ 21,108/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Written Examination and Personal Interview.

## DRIVER (ORDINARY GRADE)

<b>NO.OF POSTS</b>	<p>1 (OBC) for HWP Talcher, Orissa. (Number of vacancies and place of posting shown are provisional. Selected candidates are liable to be posted in Heavy Water Board or any of the Heavy Water Plants at Manuguru (Telangana), Tuticorin (Tamil Nadu), Talcher (Odisha), Baroda (Gujarat) and Kota (Rajasthan).</p>
<b>QUALIFICATION</b>	: i) Pass in SSC (Matriculation) or equivalent. ii) Must hold a valid driving licence to drive heavy vehicle and have three years experience in driving light vehicle / heavy vehicle.
<b>Age Limit</b>	Maximum 27 years as on 01.08.2015. Upper age limit is relaxable upto 3 years for OBC candidates. Further relaxable upto 43 years to Central Govt. Civilian Employees (OBC) having 3 years regular service in same line or allied cadre.
<b>Pay Band</b>	₹ 5200-20200 + Grade Pay ₹ 1900 (PB-1). (Total Emoluments including Dearness Allowance will be ₹ 16,465/- p.m. In addition House Rent Allowance and Transport Allowance are also admissible at prescribed rates depending upon the place of posting)
<b>Mode of Selection</b>	Selection will be made on the basis of Screening Test, Skill / Trade Test and Personal Interview.

## GENERAL INSTRUCTIONS

1.	Applications will be accepted <b>ONLINE</b> only.
2.	For ONLINE submission of applications, please visit website <b>www.hwb.gov.in</b> <b>OR</b> <b>hwb.mahaonline.gov.in</b>
3.	Candidates are requested to go through carefully, the details of posts and instructions published below as well as on the website.
4.	Facility for ONLINE submission of application will be available from 10.08.2015 to 15.10.2015.
5.	Application Processing Fees : ₹ 20/- + services tax as applicable. <b>(SC/ST, Women, Ex-servicemen and Physically Challenged persons are exempted from Application Processing Fee).</b>
6.	Fees once paid shall not be refunded/adjusted under any circumstances.
7.	Candidates who wish to apply for more than one post should apply separately for each post and pay fees for each post separately.
8.	Candidates are required to have a valid Email ID and Mobile Number. It should be kept active during the currency of this recruitment. HWB will send intimation / call letters for Screening Test/ Written Examination / Trade Test / Interview etc. only through the registered Email I.D.
9.	Any subsequent Amendments / Modifications etc. on this matter will be notified only in the HWB website which may be referred to by the candidates regularly.
10.	Candidates are required to take a print out of the application and affix a passport size photograph duly attested by a Gazetted Officer
11.	The number of vacancies shown above are provisional and liable to vary. In case the vacancy position for any category is reduced or even made nil, HWB is not liable to compensate the applicant for consequential damage/loss, if any.
12.	At the time of Screening Test / Written Examination / Trade Test / Interview, candidates must bring a printout of the online application and admit card alongwith attested copies of all relevant documents as mentioned in the application as per the <b>CHECK LIST</b> given below.
13.	Before applying for any post, candidates should ensure that they fulfill all the eligibility norms. Candidates should have the requisite Educational/Technical Qualifications from recognized University/Institute as on the date of submission of the application.
14.	Period of experience as prescribed in the Advertisement will be determined with reference to the last date for submission of application.
15.	Mere fulfillment of requirements as laid down in the Advertisement does not entitle a candidate to be called for Screening Test / Written Examination / Trade Test / Interview.
16.	Only Screened-in applicants will be called for Screening Test / Written Examination / Trade Test / Interview.
17.	Written Examination / Interview will be held at Mumbai.
18.	<p><b><u>ADDITIONAL BENEFITS :</u></b></p> <p>In addition to the normal Pay and Allowances as admissible under Rules, the employees of the Department of Atomic Energy are entitled for :</p> <ul style="list-style-type: none"> <li>➤ Exciting working environment with facilities to acquire higher academic qualification.</li> <li>➤ Promotions to Scientific Assistants / Technicians to the Higher Grades under the Merit Promotion Scheme of DAE.</li> <li>➤ Complete Healthcare for Self and Family Members.</li> <li>➤ Secured accommodation in well laid-out, exclusive townships.</li> <li>➤ Attractive Performance Related Incentives.</li> <li>➤ Attractive Professional Update Allowance and Leave Travel Facility (Self &amp; Family).</li> <li>➤ Education facility / Reimbursement of Tuition Fees etc.</li> <li>➤ Departmental Loan Facility for Housing, Vehicle and Computer.</li> </ul>
19.	Candidates selected against this advertisement are liable to be posted in Heavy Water Board, Mumbai or any of the Heavy Water Plants located in various parts of India and are also liable to serve in any part of India and in any constituent unit of the Department of Atomic Energy as may be required in Public Interest.
20.	Persons working under Central / State Government / Public Sector Undertakings / Autonomous Bodies etc. should submit <b>"NO OBJECTION CERTIFICATE"</b> at the time of Interview.

21.	Relaxation for Ex-servicemen will be provided as per rules.
<b>“ Note : Age relaxation will be admissible only for the posts which fall in the Reserved Category.”</b>	
22.	<p><b><u>RELAXATIONS :</u></b></p> <ol style="list-style-type: none"> <li>1. Relaxation in the upper age limit of 5 yrs. shall be admissible to persons who had ordinarily been domiciled in Kashmir division of the state of Jammu &amp; Kashmir during the period from 1st day of January 1980 to 31st day of December, 1989.</li> <li>2. Relaxation in the upper age limit of 5 Years shall be admissible to children / Family members of those who died in the 1984 Riots. Proof to the effect that they have been affected by 1984 Riots should be furnished.</li> </ol>
23.	While all candidates irrespective of Community/Group will be considered against UR vacancies, against the vacancies reserved for SC/ST/OBC and PH candidates belonging to the respective Categories only will be considered. For this purpose, SC/ST/OBC candidates should furnish Caste Certificate from Competent Authorities. PH candidates should furnish certificate from the appropriate authority in support of disability.
24.	In case of OBC, the certificate should specifically indicate that the candidate does not belong to the Persons/Sections (CREAMY LAYER) mentioned in Col.3 of the Schedule of the Government of India, Department of Personnel and Training OM No.36012/22/93-Estt(SCT) dated 08.09.1993 and modified vide GOI DoPT OM No. 36033/3/2004-Estt. (Res) dated 09.03.2004 & OM No. 36033/3/2004-Estt (Res) dated 14.10.2008 and the certificate should be in the prescribed form and valid as on date of Application as per orders of the Ministry of Personnel, Public Grievances and Pensions, Government of India & Department of Personnel and Training, Government of India.
25.	SC & ST Certificate should be issued by the Specified Authority in the prescribed format and the Caste/ Community should have been included in the Presidential orders in relation to the concerned state.
The candidates belonging to SC/ST/OBC should clearly indicate the same in the application ( <b>even when applying for UR vacancy</b> ) and should furnish proof of the same in the specified format at the time of Interview failing which they will be treated as unreserved and subsequent representations for change of community status will not be entertained.	
26.	<b>SC/ST/OBC</b> candidates should submit Caste Certificate in the prescribed proforma applicable in Central Government Employment. The proforma of the Certificate is available on HWB Website. The Caste Certificate is required to be submitted at the time of Screening Test / Written Examination / Interview.
27.	<p><b><u>TRAVELLING ALLOWANCE :</u></b></p> <p><b>Outstation SC/ST Candidates</b> called for Screening Test / Written Examination / Interview will be eligible for to and fro rail fare by IInd Class (<b>GENERAL CLASS</b>) by the shortest route or the actual fare paid whichever is less, subject to production of tickets / ticket numbers etc.</p> <p><b><u>However, Traveling Allowance is not admissible to those SC/ST candidates who are already employed in Central/State Government services, Central/State Government Corporations, Public Sector Undertakings, Local Government Institutions and Panchayats.</u></b></p> <p>Travelling Allowance will not be admissible if the Screening Test / Written Examination is conducted ONLINE.</p>
28.	The candidates appointed will be governed by New Contributory Pension Scheme.
29.	The nature of duties to be performed by the above categories may involve working in round the clock shift duties, in operational plants located at various parts of the country.
30.	<b>PROBATION :</b> The persons selected will be appointed on probation as per Rules.
31.	HWB reserves the right to reject any application at any stage of the Recruitment Process, if the candidate is found ineligible for the post. The decision of HWB shall be final in deciding the eligibility of the candidate. The mere fact that a call letter has been issued to the candidate and allowed to appear in Screening Test / Written Examination / Trade Test / Interview will not imply that his/her candidature has been finally cleared or that entries made by the candidate in his/her application have been accepted as true and correct.
32.	<p><b><u>CHECK LIST (COPIES OF CERTIFICATES TO BE SUBMITTED AT THE TIME OF INTERVIEW) :</u></b></p> <p>Shortlisted Candidates are required to produce printout of online application alongwith the ORIGINAL and ATTESTED COPIES of certificates mentioned below :</p> <ol style="list-style-type: none"> <li>a. Educational Qualifications and Technical Qualifications (Supported by appropriate marks sheets indicating the subjects offered at the examinations).</li> <li>b. Date of Birth / Proof of age.</li> </ol>

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| <ol style="list-style-type: none"><li>c. SC / ST / OBC Certificates issued by specified Authority in the prescribed format.</li><li>d. Disability Certificate from the appropriate authority regarding Physical Disability.</li><li>e. Certificate regarding domicile in Kashmir Division from 01.01.1980 to 31.12.1989 (If claiming age relaxation for Kashmir Division).</li><li>f. Proof to the effect that they have been affected by 1984 Riots.</li><li>g. Ex-Servicemen Certificate.</li></ol> |
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## **HOW TO APPLY**

Candidates must apply ONLINE through the website [www.hwb.gov.in](http://www.hwb.gov.in) **OR** [hwb.mahaonline.gov.in](http://hwb.mahaonline.gov.in). Applications received through any other mode would not be accepted.

1. Candidates are advised to submit the ONLINE Application well in advance without waiting for the Closing date.
2. Candidates shortlisted for Screening Test / Written Examination / Trade Test / Interview on the basis of the information provided on the ONLINE applications submitted by them will be required to send attested copies of documents / relevant certificates in support of the claims made in the application as and when demanded by HWB.
3. For any clarification, candidates may contact :  
**HELP DESK:**(022) 2548 6409 / Email : [rect@mum.hwb.gov.in](mailto:rect@mum.hwb.gov.in)
4. Documents to be uploaded alongwith the application form.
  - a. **Candidates recent passport size photo (Max size-50 KB) (Ht. X Wd. = 4.5 X 3.5 Cms.).**
  - b. **Signature of the candidate (Max size-50 KB) (Ht. X Wd. = 4.5 X 3.5 Cms.).**

**Note :**

- (i) Heavy Water Board (HWB) is not responsible for any discrepancy in submitting details ONLINE. The applicants are therefore, advised to strictly follow the instructions and User Guide.
- (ii) The particulars furnished by the applicant in the Application form will be taken as Final and further process of the application will be based on these particulars.
- (iii) Before uploading / submission of Application form, the candidates should be cautious and ensure his / her eligibility to apply for the post. No relevant column of the application form should be left blank.
- (iv) **Records of the candidates not selected will be preserved for six months only from the date of publication of Select List.**

<b>LAST DATE FOR RECEIPT OF ONLINE APPLICATION IS <u>15.10.2015</u> UPTO <u>2400</u> HRS. APPLICATIONS RECEIVED BEYOND THIS DATE WILL NOT BE ACCEPTED.</b>
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### **WARNING**

CANDIDATES WILL BE SHORTLISTED FOR SCREENING TEST / WRITTEN EXAMINATION / TRADE TEST / INTERVIEW ON THE BASIS OF THE INFORMATION PROVIDED BY THEM IN THEIR ONLINE APPLICATIONS. THEY MUST ENSURE THAT SUCH INFORMATION IS TRUE. IF AT ANY SUBSEQUENT STAGE OR AT THE TIME OF INTERVIEW IF ANY INFORMATION GIVEN BY THEM OR ANY CLAIM MADE BY THEM IN THEIR ONLINE APPLICATION IS FOUND TO BE FALSE, THEIR CANDIDATURE WILL BE LIABLE TO BE REJECTED AND ALSO LIABLE FOR ANY OTHER APPROPRIATE ACTION AS DEEMED FIT.

### **CANVASSING IN ANY FORM WILL DISQUALIFY A CANDIDATE**

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